
CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Friday, 28th September, 2012
at 2.00 pm

MEMBERSHIP

Councillors

P Grahame	J Bentley	C Fox	J Elliott
N Taggart		R Wood	
T Hanley			
G Hussain			
T Murray			
E Taylor			
J Illingworth			

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES</p> <p>To receive any apologies for the meeting.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive the minutes of the meeting of the Corporate Governance and Audit Committee held on 4th July 2012</p>	1 - 4
7			<p>LOCAL GOVERNMENT OMBUDSMAN'S ANNUAL LETTER</p> <p>To receive a report of the Chief Officer Customer Services which summarises the council's complaints and LGO cases for the period 1 April 2011 to 31 March 2012 and to discuss the LGO's Annual Review Letter to the council,</p>	5 - 20
8			<p>DECISION MAKING FRAMEWORK; ANNUAL ASSURANCE REPORT</p> <p>To receive a report of the Director of Resources presenting the Committee with the annual decision making framework report.</p>	21 - 32

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9			<p>INTERNAL AUDIT ANNUAL REPORT 2011/12</p> <p>To receive a report of the Director of Resources which brings to the attention of the Committee the basis of the internal audit assurance for 2011/12.</p>	33 - 66
10			<p>SHARED SERVICE PARTNERSHIP WITH CALDERDALE METROPOLITAN BOROUGH COUNCIL TO MEET ADULT SOCIAL CARE TECHNOLOGY REQUIREMENTS</p> <p>To receive a Report of the Director of Adult Services which provides the Committee with details of the Partnership Arrangements with Calderdale Metropolitan Borough Council.</p>	67 - 78
11			<p>REPORT TO THOSE CHARGED WITH GOVERNANCE FROM KPMG</p> <p>To receive a report of the Director of Resources to consider the release of the unaudited 2011/12 Statement of Accounts for public inspection on the 4th July 2012.</p>	79 - 114
12			<p>ANNUAL GOVERNANCE STATEMENT</p> <p>To receive a report of the Director of Resources presenting the Annual Governance Statement (AGS) to the committee for approval.</p>	115 - 128
13			<p>WORK PROGRAMME</p> <p>To receive a report of the Director of Resources notifying and inviting comment from the Committee on the work programme.</p>	129 - 132